

MINISTRY OF WOMEN & CHILD AFFAIRS

TERMS OF REFERENCE

IMPLEMENTATION OF THE ACTION PLAN TO IMPROVE THE WELLBEING OF THE CHILDREN IN SELECTED URBAN POOR AREA THROUGH THE OFFICERS WHO ARE WORKING UNDER THE MINISTRY OF WOMEN & CHILD AFFAIRS AT KOLONNAWA DIVISIONAL SECRETARIAT & COMMUNITY PARTICIPATION

BACKGROUND-

Rapid Urbanization caused to developed urban population massively. The concept of “Urban Poor” is wide and covers a large number of sub-populations within any given urban environment and where it can be seen many poverty indicators. However it is reported more than one billion people live in the slums worldwide. Children in slums/urban poor areas are the most deprived and vulnerable to abuse, exploitation, and discrimination. They face the greatest violations of their rights.

According to the Sri Lankan context it also faced in rapid urbanization and imaging large number of shanties and slums in urban poor areas. With the purpose of upgrading living style of the people in urban poor areas Sri Lankan government has taken various strategies. Urban Development Authority has built high rise building for urban poor people with the mission of fulfilling shelter requirements of the urban poor by creating socially acceptable, economically viable and environmentally friendly housing and urban and spatial developments to ensure sustainable living in Colombo. Transforming the lifestyle of this people from shanties and single ownership to condominium is a big change and a challenge. Still some social issues such as illegal business, violence, drugs, neglecting of child, child abuse, and teenage pregnancies are consisting in such communities. These types of social issues are not uncommon in slums and when slum dwellers relocate to the high-rises, they bring their existing social issues with them.

Salamulla, “Laksanda Sewana”, is one of the housing urban regeneration project in Sri Lanka consisting approximately 800 housing units and is being implemented by the Urban Development Authority under the guidance of the Ministry of Mega polis and Western Development. The houses was given to families from Sedawaththa, Wadullawaththa who have been displaced due to the construction of the new Kelani Bridge and families from Meethotamulla who have been displaced Meethotamulla garbage dump disaster. Each house

comprises of 450-square-foot area with a living room, two bedrooms, kitchen, balcony and sanitary facilities. They have provided pre school and community hall.

However if they have provided such good facilities, majority of people they have not properly maintain their houses. Many teenage mothers have seen in this community and majority of children are not going to schools. Lack of education of people in such communities has influenced several negative impacts of the children. It restrict them to attaining higher paying respective jobs and it leads to many people are doing illegal business to earn much money. These neighborhoods affects family wellbeing of the children in those high rises building, their physical and mental health condition, crime and safety, and children's behavioral and educational outcomes. However enhancing quality neighborhood is another challenge to be addressed.

Social Protection of Children project under Ministry of Women and Child Affairs has identified the importance of social development of children and communities in urban poor areas and this project is one attempt to understand and address such social development gaps through strengthening child, youth in certain communities and through developing the capacity of divisional level officers at Kolonnawa divisional secretariat.

The methodology of the project implementation employs engagement and enabling of communities to find and address the factors affecting their wellbeing. The changes/outcomes are achieved through a process of collective community action. Strategic plan will be developed to catalyze the community action so that the communities fully own the process; they identify and address the most crucial determinants of child wellbeing and development. It also provides the control of interventions to the community thereby building capacity and strengthening empowerment of individuals and communities. Further this project will be promote partnership between all levels of government and the urban poor especially children and young people and Pool the resources and energies of national, municipal and community actors in support of efforts to ensure that marginalized and impoverished children enjoy their full rights.

Hence this consultancy is seeking a suitable qualified and experienced consultancy firm to develop and implementation of action plan based on the information gathered from community to improve the wellbeing of the children in selected urban poor area through the officers who are working under the MOWCA at Kolonnawa divisional secretariat and community participation.

OBJECTIVE OF THE PROJECT

General Objective

To improve the wellbeing of the children in a selected urban poor area by enabling them to address broad determinants of child protection and development by improving their understanding, developing social skills and creating supporting environment within a period of one year.

Specific Objectives

1. To identify broad determinant of child development and protection in the selected community
2. To prepare and implement an action plan with community participation to address the feasibly changing determinants of child development and protection in the selected community via effective participation of children and community through :

Raising community awareness

Changing parent's attitudes towards children

Enhancing family relationship

Enhancing mother's and father's role for child protection

OUTCOME

Improve the understanding of the children, youth and other community members on underline determinants of child protection and wellbeing development.

Increase the community participation for protect the child rights and ensure the child development of the certain community.

Increase the social skills and life competencies of the children and youth

Successful possible behavioral changes of the children, youth and community members.

ROLE OF THE CONSULTANCY FIRM

Consultancy firm should provide the training for the staff under the MOWCA at Kolonnawa divisional secretariat and the community volunteers identified by the consultancy firm during the project implementation.

1. Assign qualified resource persons to develop community based training modules and conduct training to both staff and community volunteers.
2. Conduct trainings sessions based on the designed training modules
3. Work closely with the Social Protection for Children Project Unit of MWCA and Manager Child Protection and Child Rights Governance of Save the Children for their inputs in the process of designing the intervention.
4. Submit the report of the trainings including training outcomes, evaluation, photos and feedbacks from the participants to the MWCA.
5. Facilitate the development of the action plan based on the information gathered from community by MOWCA officers at divisional level and provide constructive feedbacks to improve their facilitation skills.
6. Ensure the implementation of the action plan to improve the wellbeing of the children by periodic observations, follow up visits and providing necessary direct intervention to the community within the project period.

KEY DELIVERABLES

1. Training modules developed for both staff and community volunteers.
2. Submit a training Plan for the proposed period.
3. Facilitate the training sessions as introduced in the training modules
4. Submit training reports including pre and post evaluations photos and feedbacks from the participants to the MWCA.
5. Develop an action plan with strategies and measurable indicators to improve the wellbeing of the children in certain community with participation of the community members.
6. Provide periodic observations; make follow up visits and providing direct interventions according to the action plan developed to ensure effective implementation within the project period.

7. Document the project implementing process and submit comprehensive evidence based project report including pre and post evaluation by tracking qualitative and quantitative changes of the community and ensure the sustainability of project at the end of project period.

SUSTAINABILITY OF THE PROJECT

Consultancy firm should establish the mechanism to ensure the sustainability of the project through trained volunteers and divisional level officers in specific area at the end of the project period.

INSTITUTIONAL SPECIFICATION

Resource persons of the selected institution should have following qualifications,

- Minimum of Master's Degree related to Public Health, Community Development Work, Social Work, Development Studies and relevant areas.
- Minimum of 5 years of experience in the field of community development and empowerment (Especially targeting children, youth & women).
- Minimum of 3 similar kind of evidence based sustainable projects performed in during last 5 years. (Specially on child development, tobacco, alcohol and other drugs prevention, community empowerment and prevention of teenage pregnancy, improving nutrition among children and mothers,)
- Experience on capacity building of government officers who directly working with children and communities
- Excellent understanding and demonstrable experience of working in developing project interventions for similar audiences.
- Strong communication skill and training skills.
- Fluent in local languages.
- Fluent in English with a track record of writing reports and publications for a variety of audiences.

DURATION- One year.

WORK LOCATION AND REPORTING LINE

Salamulla,”Laksada Sewana “housing scheme at Kolonnawa Divisional Secretariat is the work location and selected institution will report to the Secretary, Ministry of Women & Child Affairs.

COST ESTIMATE

The estimate will be finalized after negotiation with the Training Institution. Payment will be released after the recommendations of the Technical committee. The payment schedule is as follows,

10% Percent on finalized design and develop training modules.

10% Percent on completion of the half of the proposed training programme for the staff at Kolonnawa Divisional Secretariat.

10% Percent on completion of the rest of the proposed training programme for the staff at Kolonnawa Divisional Secretariat.

10% Percent on completion of the half of the proposed training programme for the community volunteers.

10% Percent of the completion of the rest of the proposed training programme for the community volunteers.

20 % percent on the submission of final action plan developed for the relevant community.

10 % percent on the completion of proposed direct interventions (ex. focus group discussions, key informant interviews, direct community consultations) by the resource team based on progress report.

20% percent on submission of finalized evidence based report

ROLE OF THE MOWCA

1. Fulfill financial commitments of the consultancy firm.
2. Organize the consultation processes and other programmes as required in the process.
3. Provide necessary inputs and technical support in collaboration with the Technical Committee
4. Organize quarterly progress review meetings at the MoWCA.
5. Providing refreshment during the staff and volunteer trainings.

ELIGIBLE APPLICANTS:

Consulting firms, institutions, organizations are expected to submit proposals (both technical and financial) with CVs of the proposed team. The technical proposal from any applicants must specify the following:

- 1) Objectives of the assignment
- 2) Expected outputs and product
- 3) Specific Working approach and work plan
- 4) Tentative timeline and deadlines
- 5) Consultant CV or consultant team list CVs for each one of them which covers his/her experience and track records in similar undertakings.

A financial proposal containing an estimated budget with all-inclusive price that will be incurred to deliverables submitted with an itemized breakdown.

Asoka Alawatta

Secretary

Ministry of women & Child Affairs