



## MINISTRY OF WOMEN AND CHILD AFFAIRS

### Social Protection of Children Project

#### INVITATION FOR BIDS

Selection of Consultancy Firm to enhance the Facilitation Skills to Address the most Vulnerable and Discriminated Children in Urban Poor Area and Build their Capacity to Implement the Action Plan to Improve the Wellbeing of the Children in Certain Area.

1. The chairman MCPC on behalf of the Ministry of Women & Child Affairs now invites sealed bids from eligible and qualified bidders to enhance the facilitation skills of the officers and build their capacity to implement the Action plan to improve the wellbeing of the children in urban poor area.

Selected consultancy firm should design training modules and conduct the trainings and need to develop an action plan with strategies and measurable indicators to improve the wellbeing of the children in certain community. Further they need to provide periodic observations; follow up visits and provide direct interventions to the action plan developed when necessary, to ensure the effective implementation of action plan within the project period.

2. Bidding will be conducted through the procedures set out in the Guidelines for selection and employment of consultant, through the selection based on Consultants Quality and Cost based selection.
3. Bids should be prepared according to the Terms & References (TOR) and all bidders shall include following information and documents.
  - a) Objectives of the assignment
  - b) Expected outputs and product
  - c) Specific Working approach and work plan
  - d) Tentative timeline and deadlines
  - e) Consultant CV or consultant team list CVs for each one of them which covers his/her experience and track records in similar undertakings.
  - f) A financial proposal containing an estimated budget with all-inclusive price that will be incurred to deliverables submitted with an itemized breakdown.

TOR may be inspected or downloaded from the website <http://www.childwomenmin.gov.lk> Bidder may obtain further clarification from Assistant Secretary (Admin) -0112187273/2187246.

4. Bids must be delivered to the address below on or before 2.00 p.m. on 09<sup>th</sup> October 2018 Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address below at 2.00 p.m. on 09<sup>th</sup> October 2018 please mention selection of Consultancy firm- "Child Wellbeing Development, Urban Poor Area" at top left hand corner of the envelop.

Ministry Consult Procurement committee of the MWCA, reserves the right to accept or reject any of the bids received.

Secretary,  
Ministry of Women & Child Affairs  
5<sup>th</sup> Floor  
"Sethsiripaya" Stage II,  
Battaramulla.