

காணொலி அலுவலகம்
Office: } 011-2186055



මගේ අංකය.
எனது இல.
My No. } MWCA/2/5/4/4/2/5

ලේකම්
செயலாளர்
Secretary: } 011-2186057

காந்தா நா சூமா கப்சூறு சஹ வீசுலீ கலாச
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மகளிர்இ சிறுவர் அலுவல்கள் மற்றும் உலர்வலய
அபிவிருத்தி அமைச்சு

මගේ අංකය.
உமது இல.
Your No. }

ලැකස්
பெக்ஸ்
Fax: } 011-2187249

Ministry of Women & Child Affairs and
Dry Zone Development

විමේල/மின் தபால் / Email: secyedwa@gmail.com

දිනය.
திகதி.
Date } 24/01/2019

වෙබ් අඩවිය/ இணையத்தளம் / Website: www.childwomenmin.gov.lk

To all District Secretaries / Divisional Secretaries,

Calling Application for Annual Transfers of the Early Childhood Development Officers of the Ministry of Women and Child Affairs and Dry Zone Development – 2020

In terms of Combined Services Circular No. 03/2017, applications are invited for annual transfers - 2020 from Early Childhood Development Officers who have been attached to District and Divisional Secretariats by the Ministry of Women & Child Affairs and Dry Zone Development.

02. All applications should be prepared in accordance with the Specimen Form appended hereto (Annexe 01) and submit with your recommendation by registered post to reach me on or before 15 February, 2019, and applications received after the closing date will be rejected.

03. Priority will be given to the officers who expect transfers and who have not hitherto received transfers. Grading of stations into such categories as “Highly Popular”, “Popular” and “Unpopular” will be carried out based on the distance between the place where the permanent residence is / was situated and the station.

I. Highly Popular Service Stations

If the distance between the place where the permanent residence is / was situated and the station is less than 25km, that particular station will be considered highly popular.

II. Popular Service Stations

If the distance between the place where the permanent residence is / was situated and the station is greater than 25km and less than 50 km, that particular station will be considered popular.

III. Unpopular Service Stations

If the distance between the place where the permanent residence is / was situated and the station is greater than 50km, that particular station will be considered unpopular.

04. You are kindly notified to make necessary arrangements send all the Transfer Application Forms to reach me on or before February 15, 2019 along with your recommendations after scrutinizing the accuracy of particulars specified therein with the personal file.

05. You are further informed that transfers shall not be granted exceeding the required number of officers under any circumstances as such transfers may adversely affect the smooth functioning of the Ministry.

06. It is highly appreciated if you could inform the Early Childhood Development Officers who have been attached to your District / Divisional Secretariat by this Ministry to submit applications for annual transfers. The Ministry website www.childwomenmin.gov.lk too contains related information.



D. S. Wijesekara

Additional Secretary (Administration)

For Secretary