

District -

Divisional Secretary's Division -

Enterprise Sri Lanka

Application for Training of Day Care Centre Staff

01. Personal details

1.1 Name in Full:

1.2 Permanent Address:

1.3 Telephone No. - Landline-
Mobile-

1.4 GN Division:

1.5 Date of Birth:

1.6 Age:

1.7 NIC No:

1.8 Male/Female:

1.9 Marital States

1.10 Ethnic Group:

02. Educational Qualifications

2.1 G.C.E. (O/Level) Examination

2.1.1 Year of Examination:

2.1.2 Index Number:

Subject	Grade	Subject	Grade

2.2 G.C.E. (A/Level) Examination

2.2.1 Year of Examination:

2.2.2 Index Number:

Subject	Grade

2.3 Other Educational Qualifications

Qualification (Certificate/Diploma/Degree)	Institute	Year

3 Professional Qualifications

3.1 Are you an employee of a Day Care Centre at present yes No

If yes, furnish particulars under 3.2

If no, furnish particulars under 3.6

3.2 What is your current position?

Centre Manager

Assistant Manager

Child Care Assistant

3.3 Period of service at Day Care Center (Years) -

3.4 Number of children you have provided care -

3.5 Your duties / responsibilities -

3.6 Trainings you have undergone on provision of care for children

Institute	Duration	Training

3.7 Which post do you expect to train for?

- 1. Centre Manager
- 2. Assistant Manager
- 3. Child Care Assistant

0.4 Other

4.1 Have you ever been convicted of any crime by courts? Yes No

If yes, please explain the nature of crime

0.5 Applicant's Declaration

I do here by declare that information furnished herein is true and correct to the best of my knowledge, and I agree to complete the training in compliance with prescribed terms and conditions of the training and to continue my work in the day care field.

.....
Signature of Applicant

.....
Date

0.6 Attestation of Applicant's Signature

I hereby certify that Mr. / Ms. placed his / her signature in my presence on day of 2018 at (Place).

.....

Signature

Name

Designation

Date

Address

(Place official frank)

- ❖ In case of an applicant who is, at present, an employee of a Day Care Centre, the signature should be attested by the owner of the Day Care Centre.

- ❖ In case of an applicant who is, at present, not an employee of a Day Care Centre, the signature should be attested by Justice of the Peace / Commissioner of Oaths / Grama Niladhari of the Division / Attorney-at-Law / Notary Public/ a Commissioned Officer of the Army, Navy or Ari Force / a permanent Government or Local Government Staff Officer / a Head of Government School / the incumbent of a Buddhist Viahara or Nayaka Buddhist Monk or the incumbent of a place of worship of any other religion.