

**Internal Memo  
Administration Division**

To ; All Heads of the Divisions/Department/Authority  
From ; Senior Assistant Secretary (Admin)  
Subject : **Call for Nominations : 8<sup>th</sup> Capacity Building Programme for Disaster Management from 09<sup>th</sup> March to 20<sup>th</sup> March 2026 in India.**  
Priority ; Urgent  
Date ; 2026.02.13  
File Ref ; MWCA/02/05/21/30/FT/C/01

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This has reference to the letter no TA/INDIA/S/SLIDA/NCGG/08 dated 12.02.2026, received from the Department of External Resources requesting nominations from the eligible Government Officers for the above mentioned programs. (Copy is attached)

02. It would be appreciated to receive nominations along with requested details and documents from your end to the **Administration Division on or before 17<sup>th</sup> February 2026 at 10.a.m.**

03. Please note that the applications receiving after the deadline will not be considered.

  
B.P.S. Anuradhi  
Senior Assistant Secretary (Admin)  
For Secretary



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வெளிநாட்டு வளங்கள் இணைக்களம்  
Department of External Resources

இதன், இலாபத்திற்கான ஸ்ரீ லங்கா குடியரசு  
தேசிய நிர்வாக (3 வது மாடு), அ.ப. 277, கொழும்பு 00100, இலங்கை  
நீதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு  
செயலகம் (3 ஆம் மாடு), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை  
Ministry of Finance, Planning and Economic Development  
The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

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எனது இல  
My No

TA/INDIA/S/SLIDA/NCGG/08

මගේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

12<sup>th</sup> February 2025

**Attn: Officer In-Charge Foreign Trainings**

Secretary to the President / Presidential Secretariat  
Secretary to the Prime Minister / Prime Minister's Office  
Heads / Other Special Spending Units  
Secretaries / All Ministries  
Chief Secretaries / All Provincial Councils  
Heads / All Departments  
District Secretaries / All Districts

**Call for Nominations: 8<sup>th</sup> Capacity Building Programme for Disaster Management**  
- From 09<sup>th</sup> March to 20<sup>th</sup> March 2026, in India

The Government of India, through the National Centre for Good Governance (NCGG) has invited nominations from the eligible government officials for the above programme under the Memorandum of Understanding between NCGG and the Sri Lanka Institute of Development Administration (SLIDA).

This programme is designed for senior officials of the **All Island Service category** engaged in disaster management-related activities at all levels. Its primary objectives are to:

- Strengthen comprehensive disaster management capacity by enhancing coordination, partnerships, early warning mechanisms, digital tools, and governance practices from national to local levels.
- Provide exposure to India's disaster management systems, governance, and culture.
- Foster partnership, mutual understanding, and collaborative relationships among participants and their respective organizations.

The programme encompasses the following contents to fulfill its objectives:

- Disaster management systems from national to local levels
- Civil - military coordination in disaster management
- Civil- public partnerships in disaster management
- Civil - private partnerships in disaster management
- Early warning systems and regional data sharing
- Digital tools and the use of ICT in disaster management
- Exposure to Indian culture and the Indian governance system

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பணிப்பாளர் தயாகம்  
Director General

94-11-2484693

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அலுவலகம்  
Office

94-11-2484500  
94-11-2484600

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தொலைபேசி  
Fax

94-11-2447633  
94-11-2387153



NCGG and SLIDA expect the applying organizations to nominate officers in accordance with the following eligibility criteria.

- All applicants should be **Class I or special grade officers from All Island Services**. (In the absence of eligible Class I officials and special grade officials, Class II or III officials **may** be considered)
- Applicants should possess a competent command of spoken and written English.
- Candidates must be in good health
- Candidates must have at least two years of service remaining before compulsory retirement from the start of the programme.
- Applicant's work mandate should be aligned with the contents of the programme.
- Officers who have previously undergone training under the NCGG or ITEC programmes shall not be eligible for another NCGG training programme within five (5) years from the commencement date of the prior training
- Preference will be given to the officers who have not previously undergone any training in India.

We would greatly appreciate it if you could instruct the relevant officials to circulate this information among the Departments, Divisions, and Institutes under your purview. Please ensure that the most suitable nominations who meet all eligibility criteria, are submitted to the Department of External Resources (ERD) along with the following documents by **19<sup>th</sup> February 2026**. The application deadline will be strictly enforced, and any applications received after the deadline or without the required documentation will not be accepted under any circumstances. Each application must include:

- Nomination Letter (Approval letter from the Ministry)
- Original duly filled Application form (Annexure – I)
- Original Medical Form (Annexure – II)
- Original Nominees Information Form (Annexure – III)
- A clear copy of the Bio page of the applicant's passport

Please note that ERD will forward the original applications to SLIDA for selection and copies will not be retained. Therefore, the applicants are advised to keep their own copies for future reference.

Please note that the total number of participants for the training programme is limited to forty (40). Accordingly, the following points will be strictly observed and adhered to during the selection process.

- Applications will be reviewed based on NCGG's requirements by the Selection Committee.
- Incomplete applications or those not meeting eligibility criteria will be disqualified without further screening.
- Personal interviews may be conducted if necessary, candidates will be notified via email in advance.
- The final decision on Selection rests solely with the Selection Committee and the Government of India. It is strongly emphasized that the submission of an application does not guarantee selection for the programme.
- A list of selected candidates will be communicated via email, along with further programme details.
- It is strongly noted that the submission of false or misleading information, particularly regarding any previous training undertaken in India, will be taken very seriously and may result in disqualification or other consequences. False information or prior training history will be taken seriously.

It has been observed that some candidates withdraw after being selected for foreign training, which not only affects the country's image but also results in the loss of valuable training slots and is unfair to other deserving candidates. Therefore, both applicants and their Ministries/Organizations are urged to submit applications with firm commitment. Once selected, candidates are expected to honor their acceptance and not withdraw except under exceptional and unavoidable circumstances, which may also involve financial liability.

Government of India has informed that they will provide the following facilities to participants of the training programme.

- Return Air Ticket from Colombo to Training Institute in India
- Course fees
- Accommodation (Hostel / Hotel)
- Medical expenses (only for case of medical emergency during training)
- Approved study tours including historic sites

We are confident that this training programme will provide participants with valuable insights and skills, contributing to professional development and enhancing the effectiveness of your organization. We would greatly appreciate your prompt action in submitting nominations of the most suitable officers.

Your cooperation and prompt action in this regard are greatly appreciated.

Upendra Wijerathna  
Director (Actn.) / Technical Assistance  
For Director General

✓ Copy: Director General, SLIDA

